

ALABAMA ACTE AWARDS PROGRAM 2017



**Including categories for: Award of Merit,
Hall of Fame, Teacher of the Year, New Teacher of the Year,
Post Secondary Teacher of the Year,
Administrator of the Year, Career Guidance,
Carl Perkins Community Service, Lifetime Achievement,
and Teacher Educator of the Year**

ALACTE AWARDS PROGRAM

Overview

The Alabama Association for Career and Technical Education (ALACTE) awards program seeks to promote excellence in career and technical education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards and organizations that have conducted activities to promote and expand career and technical education programs.

There are 10 categories of ALACTE awards:

- ALACTE Award of Merit
- ALACTE Hall of Fame
- ALACTE Teacher of the Year
- ALACTE New Teacher of the Year
- ALACTE Post Secondary Teacher of the Year
- ALACTE Career Guidance Award
- ALACTE Administrator of the Year
- ALACTE Lifetime Achievement Award
- ALACTE Carl Perkins Community Service Award
- ALACTE Teacher Educator of the Year

Application Materials

All award nominees must submit materials electronically via email by **June 1, 2017**, preferably in Microsoft Word or PDF format. All candidates nominated for member awards must be current ALACTE members. Each nominee must be endorsed by an ALACTE section, member, several individuals, or a combination. State winners must be members of national ACTE to compete at regional and national levels. It should be noted that an interview is part of the regional and national competitions. The scoring rubric and the High Quality CTE Framework upon which each member category is based are available on the national ACTE website.

Nomination packets or dossiers that do not follow the rules listed will be rejected and returned.

For the Award of Merit and the ALACTE Hall of Fame, **please use the ALACTE Excellence Nominated Awards Application Form**. Membership in ALACTE is not required for these two awards.

For Teacher of the Year, New Teacher of the Year, Post Secondary Teacher of the Year, Career Guidance, Administrator of the Year, Lifetime Achievement, Carl Perkins Community Service, and Teacher Educator of the Year awards, **please use the ALACTE Member Award Nomination Form**.

ALACTE EXCELLENCE AWARDS

NOMINATED AWARDS APPLICATION FOR _____

(PLEASE LIST AWARD CATEGORY ABOVE BY SELECTING ONE OF THE FOLLOWING:
AWARD OF MERIT OR HALL OF FAME)

NOMINATION INSTRUCTIONS:

Before you begin, please review the guidelines for your specific award for help in filling out this application. If you have any further questions, please contact the ALACTE Executive Director at 334-262-4694 or at alacte@mindspring.com.

Please complete this form and submit with your support materials **electronically** via e-mail to alacte@mindspring.com as well as mailing one original to the ALACTE Executive Director. All sections must be completed in order for this application to be considered.

NOMINEE

Name of Nominee*:		
Employer (current or last) : _____		
Title: _____		
Business Address: _____		
City: _____	State: _____	Zip: _____
Business Telephone: _____	Preferred E-mail: _____	

* How name will appear on all materials

PERSON OR GROUP SUBMITTING NOMINATION

Name of Group: _____	ALACTE Membership #: _____	
Name of Person Initiating Nomination: _____		
Business Address: _____		
City: _____	State: _____	Zip: _____
Telephone: _____	Mobile: _____	
Preferred E-mail: _____		

Alabama Association for Career and Technical Education
P. O. Box 988, Montgomery, AL 36101-0988
334-262-4694 or 877-239-3412

Award of Merit

Purpose

To recognize individuals or organizations outside the field of career and technical education (CTE) for the highest meritorious contribution to the improvement, promotion, development and progress of CTE.

Eligibility

Business firms, industries, online communities, boards of education, boards of trustees, lay citizens groups, state or national committees, and any other types of organizations or individuals that have contributed significantly to career and technical education are eligible recipients of this award.

Criteria

The nominees will be evaluated based on their impact on CTE through the following:

- Sponsored programs
- Publications
- Financial support
- Other activities

Nomination Procedure

All nominations must come from ALACTE members. Each nominee must be endorsed or sponsored by an ALACTE section, group, several individuals or a combination.

Application Requirements

All applications for this award must include the following:

1. The Excellence Awards form
2. Support information. This should be no more than one page in each of the four sections as follows:
 - Section A --Sponsored Programs
 - Section B – Publications
 - Section C – Financial Support
 - Section D – Other Activities
3. Letters of support, limited to a maximum of ten pages. Letters should be one page in length. (*Note: Suggested endorsers might include political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.*)
4. Photo/logo: Should be digital, high resolution (at least 300dpi), and submitted electronically in .jpg format. Files 2MB or larger are preferred. (*Note: the photograph will be used for publicity purposes only.*)

Alabama ACTE Hall of Fame

Purpose

The Hall of Fame is a means by which ALACTE provides recognition for the commitment and dedication which individuals may have performed in the interests of the organization. Watchful and responsible selection of inductees shall be maintained to ensure the esteem and worthiness of the award. Once an individual has been named to the ALACTE Hall of Fame that person remains an active member of the Hall of Fame forever.

Criteria

The inductees in the ALACTE Hall of Fame shall be those distinguished persons who have been identified with the work and purposes of the Alabama Association for Career and Technical Education. This award is the association's highest award and as such will be given only to individuals who have made a significant impact on the field of career and technical education.

Eligibility

Inductees must have been actively employed in the field a minimum of 15 years. An induction into the Hall of Fame may be posthumous. Each ALACTE Section may nominate up to two individuals each year. However, the section nominees do not have to be from the nominating section.

Application Procedures

1. All nominations must originate from current ALACTE members. Each nominee must be endorsed or sponsored by a section,

member, several individuals, or a combination of these.

2. A nomination fee of \$30.00 is required.
3. One black and white, camera ready 5" X 7" photograph must be submitted for publicity purposes.
4. Use the ALACTE Excellence Award Nomination Form for page 1 and the Outstanding Contributions and Achievements Form for page 2 for submitting nominees for this award. The forms and all supplementary materials must be word processed or typewritten.
5. Letters of support, limited to a maximum of ten, should begin on page 3 of the nomination dossier.
6. All materials must be submitted electronically to alacte@mindspring.com in either Microsoft Word or PDF format. In addition, one original copy must be submitted to the ALACTE Executive Director at the same time as a complete package. Do not send materials bound in notebooks.

The completed original materials should be mailed to:

**Executive Director,
ALACTE
P. O. Box 988,
Montgomery, AL 36101-0988.**

Deadline

All nominations must be received at Alabama ACTE headquarters by June 1, 2017.

ALABAMA ACTE
HALL OF FAME NOMINATION FORM
Outstanding Contributions and Achievements of Nominee

List the contributions and achievements of the nominee that have advanced career and technical education. List pertinent information that will clearly indicate the nominee's contributions beyond his or her job assignment. List in order of significance. Information should be brief, to the point and typed within the confines of this page.

ALACTE MEMBER AWARD NOMINATION FORM

NOMINATION INSTRUCTIONS:

Please complete this form and submit with your support materials. All sections must be completed.

TYPE OF AWARD: DOUBLE CLICK THE BOX TO ENTER AN "X" BY THE AWARD FOR WHICH YOU ARE APPLYING

- | | |
|--|--|
| <input type="checkbox"/> ALACTE Teacher of the Year | <input type="checkbox"/> ALACTE Administrator of the Year |
| <input type="checkbox"/> ALACTE New Teacher of the Year | <input type="checkbox"/> ALACTE Carl Perkins Community Service |
| <input type="checkbox"/> ALACTE Post Secondary Teacher of the Year | <input type="checkbox"/> ALACTE Career Guidance |
| <input type="checkbox"/> ALACTE Lifetime Achievement Award | |

BIOGRAPHICAL INFORMATION

Name: _____		ALACTE Membership #: _____	
Employer: _____			
Title: _____			
Business Address: _____			
City: _____	State: _____	Zip: _____	
Business Telephone: _____		Fax: _____	
Preferred E-mail: _____			
Home Address: _____			
City: _____	State: _____	Zip: _____	
Home Telephone: _____		Mobile: _____	
Subject Currently Teaching and/or Duties: _____			

ENDORISING SECTION INFORMATION

Name of Section Endorsing Nominee: _____			
Section President's Name: _____			
Business Address: _____			
City: _____	State: _____	Zip: _____	
Telephone: _____		Fax: _____	
Preferred E-mail: _____			
Signature of Section Official: _____			

MEMBERSHIP INFORMATION

National ACTE Member for __ years starting in ____.	
If Life Member, since ____.	ACTE Membership #: _____
Alabama Association Affiliation: for __ years starting in ____.	

Teacher of the Year

Purpose

This award recognizes the finest career and technical teachers at the middle/secondary school level who have demonstrated innovation in the classroom, commitment to their students and dedication to the improvement of CTE in their institutions and communities.

Eligibility

All candidates must be employed as classroom/laboratory CTE teachers at the middle/secondary school level at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations; CTSO successes; etc.) (500 words max)
2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; creative or cutting-edge classroom practices) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE and/or student opportunities in the local/greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

New Teacher of the Year

Purpose

This award recognizes new CTE teachers who have made significant contributions toward innovative and unique career and technical education programs and shown a professional commitment early in their careers.

Eligibility

All candidates must be employed as classroom/laboratory CTE teachers (at the middle, secondary or postsecondary level) and must be relatively new to the teaching profession (with 3-5 years' experience) at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level

Criteria

Candidates will be evaluated on the following criteria:

a) Contributions to student success

b) Innovations in CTE

c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

A. Description of Candidate's Qualifications for the Award

B. Two (2) Letters of Support

C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations; CTSO successes; initiation and/or creation of apprenticeships; profession enhancements; student entrepreneurship and self-employment; etc.) (500 words max)

2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; creative or cutting-edge classroom practices) (500 words max)

3. How has the candidate demonstrated leadership in improving CTE and/or student opportunity in the local/greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations). (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

Post Secondary Teacher of the Year

Purpose

This award recognizes the finest career and technical teachers at the postsecondary level who have demonstrated innovation in the classroom, commitment to their students and dedication to the improvement of CTE in their institutions and communities.

Eligibility

All candidates must be employed as CTE teachers at the postsecondary level at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

- A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations, such as: initiation and/or creation of apprenticeships; profession enhancements; student entrepreneurship and self-employment; etc.) (500 words max)
2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to program or institution, new activities or initiatives spearheaded, creative or cutting-edge classroom practices) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE and/or student opportunity in the local/greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

Career Guidance Award

Purpose

This award recognizes school counselors and career development professionals who have demonstrated commitment to connecting students with opportunities for success, shown innovation in career exploration and development, and have advocated for CTE as a viable option for all students.

Eligibility

All candidates must be employed as school counselors and/or career development professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in career exploration and development
- c) Leadership in advocating for CTE as a viable option for all students

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate utilized components of high-quality CTE to connect students with opportunities for success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)
2. How has the candidate demonstrated innovation in career exploration and development? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) (500 words max)
3. How has the candidate demonstrated leadership in advocating for CTE as a viable option for all students? (Ex. communicating the value of CTE to students, parents, educators, community leaders, business & industry partners; leadership in ACTE and other organizations). (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

Administrator of the Year

Purpose

This award recognizes administrative CTE professionals at the school, district, county, state or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique and effective career and technical education programs.

Eligibility

All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state department of education professionals or other administrative professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to teacher and student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs in his/her institution, district, or county that ensure student and teacher success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards aligned and integrated curricula, contributions that resulted in student achievements/opportunities, teacher development and performance, improvements to facilities) (500 words max)
2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to programs or institution, new activities or initiatives spearheaded) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE and enhancing student opportunity in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

Lifetime Achievement Award

Purpose

This award recognizes CTE professionals for their leadership on behalf of ACTE, their innovations in CTE and their contributions to the field over an extended period of time.

Eligibility

All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Leadership in ACTE (local, state, region, or national level)
- b) Innovations in CTE across their professional careers
- c) Contributions to the CTE field and greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate demonstrated leadership in the CTE field and in furthering the mission of ACTE? (Ex. leadership positions held; volunteer work in the association; contributions to CTE/ACTE at the local, state, region or national levels) (500 words max)
2. Describe the candidate's innovations in CTE across their professional careers. (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; new partnerships developed; creative or cutting-edge classroom practices implemented) (500 words max)
3. Across their career, how has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. activities that resulted in student achievements, opportunities and innovations; improvements to programs and institutions; development of standards-aligned and integrated curriculum; new partnerships with business and industry or the community; etc.) (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*

Carl Perkins Community Service Award

Purpose

This award recognizes individuals who have used CTE to make a significant impact on their community and demonstrated leadership in programs and activities that promote student involvement in community service.

Eligibility

All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Leadership in furthering community service or improvement
- b) Innovation in integrating community service into their CTE program
- c) Contributions to student learning and success

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate demonstrated leadership in furthering community service or improvement? (Ex. partnerships with business or community groups; community service initiatives spearheaded, etc.) (500 words max)
2. How has the candidate demonstrated innovation in furthering student learning through community service? (Ex. improvements implemented to program or institution through community service; creative or cutting-edge practices implemented in service projects) (500 words max)
3. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations; CTSO successes; etc.) (500 words max)

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*

Teacher Educator of the Year

Purpose

This award recognizes teacher educators who have demonstrated innovation in teacher education, leadership in improving CTE, and commitment to preparing teachers to deliver high quality CTE programs.

Eligibility

All candidates must be employed as teacher educators at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to success of student teachers and their CTE programs
- b) Innovations in teacher education
- c) Leadership in improving CTE in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award. For more information on how nominations will be scored, please see the ACTE Member Awards Scoring Rubric.

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. Two (2) Letters of Support
- C. Photo/Headshot

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate supported student teachers in implementing high-quality CTE programs? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. student teacher achievements; improvements to their CTE programs) *(500 words max)*
2. How has the candidate demonstrated innovation in teacher education? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) *(500 words max)*
3. How has the candidate demonstrated leadership in improving CTE in the local or greater CTE community? (Ex. research conducted on the field; leadership in ACTE or other organizations; partnerships formed with business & industry entities, government organizations and other groups) *(500 words max)*

B. Letters of Support

Each nomination should include two (2) letters of support recommending the candidate relative to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*